

**AUGUST 18, 2011
REGULAR MONTHLY MEETING
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

Date: Thursday, August 18, 2011

Location: Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

Present: Charles A. Durant, Chairman; Robert A. Kulchar, Jr., Vice-Chairman; Mark D. Ruben, Secretary; and Anthony C. Evans, Treasurer. Commissioner John J. Barry, III was absent. Also in attendance were Interim Chief Michael Johnson; Assistant Chief JR Thayer, Fire Marshal Leslie Adent, and Administrative Assistant Debbie Tuckerman. The attached guest list contains signatures of members of the public.

Call to Order

Chairman Durant called the meeting to order at 6:00 p.m. and welcomed everyone.

Invocation/Pledge

Commissioner Kulchar gave the invocation and the Pledge of Allegiance was recited.

SPECIAL BUSINESS

Interim Chief Johnson called Volunteer Kevin Harvill, Chris Gould and Ryan Kaliher to the front. Kevin has completed all of the objectives to become a sworn Volunteer. Volunteer Harvill was administered the employee oath by Administrative Assistant Tuckerman and warmly welcomed by the Board and the chief officers. Lieutenant Christopher Gould was promoted to Battalion Chief and Firefighter Ryan Kaliher was promoted to Lieutenant.

APPROVAL OF MINUTES

The minutes of the July 21, 2011 Regular Meeting of the Board of Fire Commissioners was previously distributed. *Commissioner Kulchar motioned to accept the minutes of the July 21, 2011 Regular Meeting of the Board of Fire Commissioners. Commissioner Ruben seconded the motion and the motion unanimously carried.*

PUBLIC COMMENT

Chairman Durant noted that he received a Public Speaking Request from K.C. Corigliano. Mr. Corigliano requested to be appointed in the vacant Pension Trustee position. *Commissioner Ruben made a motion to appoint K.C. Corigliano as the Board's 2nd appointment to the Pension Board of Trustees. Commissioner Evans seconded the motion and the motion unanimously carried.*

TREASURER'S REPORT

• **Financials**

The July Financials were previously distributed. *Commissioner Ruben made a motion to approve the July financials as presented. Commissioner Kulchar seconded the motion and the motion unanimously carried.*

OLD BUSINESS

- None

NEW BUSINESS

1. Engagement Letter from Christopher, Smith & Leonard

Interim Chief Johnson noted that Christopher, Smith & Leonard has sent their Engagement Letter for the audit of this fiscal year. He is recommending that the board approves the Engagement Letter. *Commissioner Kulchar made the motion to approve the Engagement Letter submitted by Christopher, Smith & Leonard. Commissioner Ruben seconded the motion and the motion unanimously carried.*

2. 2011/2012 Schedule of Regular Meetings

Interim Chief Johnson reported that the draft calendar of meetings for fiscal year 2011/2012 was sent to the Commissioners. He is recommending that the board approves the calendar. *Commissioner Kulchar made the motion to approve the 2011/2012 Schedule of Regular Meetings. Commissioner Ruben seconded the motion and the motion unanimously carried.*

COMMITTEE REPORTS

3. Pension Committee

Assistant Chief Thayer reported that the Board of Trustees chose Sean Connor as their Chairman. Unfortunately he could not attend this evening. There was a meeting in August for Jerry Bennett's disability. Jerry was awarded his disability pension. The next meeting, if needed, is scheduled for September 13th. Assistant Chief Thayer noted that the June reports were distributed with the agenda packets.

*** Union Report**

Adam Chevalier reported that they just finished the third negotiation and will have the fourth one next week. Negotiations are going well. Adam also presented Commissioner Evans with a white helmet from the Local 2546 for participation in the training session in Englewood.

VOLUNTEER ASSOCIATION

4. Minutes of July 1, 2011 Meeting

President McGinley noted that the Golf Tournament is scheduled for Friday, October 21. The Volunteer Association approved the donation of improvements to the weight room at Station 2. Also, Firefighter Chuck Moonen will be participating in a 2-day Cycle of Life ride from Ormond Beach to Lakewood Ranch. The Association made a donation to his goal.

CHIEF'S REPORT

5. Chief's and Departmental Reports

The reports are for information only.

* **Public Service Announcements**

Fire Marshal Adent showed the Board members and audience four public service announcements that will be playing around the state of Florida. These announcements were filmed and edited at Palm Beach County's film studio.

COMMISSIONER'S/ADMINISTRATION COMMENTS

Chairman Durant asked for Commissioner's or administration comments and recognized Commissioner Ruben. *Commissioner Ruben spoke on the importance of a transparent budget. Commissioner Ruben made a motion for the taping of all meetings. Commissioner Evans seconded the motion and the motion carried unanimously.*

Chairman Durant reminded everyone that the unveiling of the 9/11 Memorial will be Saturday, September 3rd at 9:00 am.

Chairman Durant also reported that the next meeting will be to adopt the proposed millage and proposed budget on Tuesday, September 6, 2011 at 6:00 pm with the tax appeals hearing and adoption of the final millage and budget on Wednesday, September 14, 2011 at 6:00 pm.

The meeting was adjourned at 6:31 p.m.

Charles A. Durant, Chairman

Attest:

Mark D. Ruben, Secretary