

**JULY 21, 2011**  
**REGULAR MONTHLY MEETING**  
**BOARD OF FIRE COMMISSIONERS**  
**SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

**Date:** Thursday, July 21, 2011

**Location:** Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

**Present:** Charles A. Durant, Chairman; Robert A. Kulchar, Jr., Vice-Chairman; and Mark D. Ruben, Secretary. Anthony C. Evans, Treasurer; and Commissioner John J. Barry, III were absent. Also in attendance were Interim Chief Michael Johnson; Assistant Chief JR Thayer, and Administrative Assistant Debbie Tuckerman. The attached guest list contains signatures of members of the public.

**Call to Order**

Chairman Durant called the meeting to order at 6:00 p.m. and welcomed everyone.

**Invocation/Pledge**

Commissioner Kulchar gave the invocation and the Pledge of Allegiance was recited.

**SPECIAL BUSINESS**

Interim Chief Johnson called Volunteers Eric Heath and Ryan Meiler to the front. Both have completed all of their objectives to become sworn Volunteers. Volunteer Heath and Meiler were administered the employee oath by Administrative Assistant Tuckerman and warmly welcomed by the Board and the chief officers.

Interim Chief Johnson introduced Randy Dillingham of Christopher Smith & Leonard. Randy presented the Districts September 30, 2010 Annual Financial Audit. Randy gave an overview of the audit. There were no questions by the Board. *Commissioner Kulchar moved to accept the September 30, 2010 Annual Financial Audit. Commissioner Ruben seconded the motion and the motion carried.*

**APPROVAL OF MINUTES**

The minutes of the May 19, 2011 Public Hearing and Regular Meeting of the Board of Fire Commissioners was previously distributed. *Commissioner Kulchar motioned to accept the minutes of the February 17, 2011 Regular Meeting of the Board of Fire Commissioners. Commissioner Ruben seconded the motion and the motion unanimously carried.*

The June 8, 2011 Workshop and the June 16, 2011 Regular Meeting were cancelled due to a lack of quorum.

**PUBLIC COMMENT**

Chairman Durant called for Public Comment and there was none.

## **TREASURER'S REPORT**

- **Financials**

The May Financials were previously distributed. *Commissioner Ruben made a motion to approve the May financials as presented. Commissioner Kulchar seconded the motion and the motion unanimously carried.*

The June Financials were previously distributed. *Commissioner Kulchar made a motion to approve the June financials as presented. Commissioner Ruben seconded the motion and the motion unanimously carried.*

## **OLD BUSINESS**

1. **Surplus of 2 Generators**

Assistant Chief Thayer reported that as previously approved, we advertised the surplus of two generators. We only received one bid and no inquiries. Assistant Chief Thayer is recommending that the Board approve the award of the generators to Inspector Robert Bounds for the price of \$200 for both generators. *Commissioner Ruben made the motion to award the surplus bid of the two generators to Inspector Bounds. Commissioner Kulchar seconded the motion and the motion unanimously carried.*

2. **Donation of Surplus Phone System**

Interim Chief Johnson updated the Board. Per a memo dated March 7, 2011, the staff was directed to offer the surplus phone equipment to a fire district in Manatee County. Duette was the only fire district that responded and received the equipment to install in their new station. The Commissioners from Duette thanked Southern Manatee for the generous donation and reported that the system is a great asset to their new fire station.

## **NEW BUSINESS**

3. **DR420**

Assistant Chief Thayer reported that in their packet was the draft of Form DR420. The Administration is recommending that we stay at 1.0 mil for this year. *Commissioner Kulchar made the motion to approve the DR420 and remain at 1.0 mil. Commissioner Ruben seconded the motion and the motion unanimously carried.*

Assistant Chief Thayer also noted that according to meeting requirements, we cannot hold our meetings the same day as the Board of County Commissioners or the School Board. Assistant Chief Thayer is recommending that we hold our meetings on Tuesday, September 6<sup>th</sup> and Wednesday, September 14<sup>th</sup>. *Commissioner Ruben motioned to approve the change of September's Board meetings to September 6<sup>th</sup> and September 14<sup>th</sup>. Commissioner Kulchar seconded the motion and the motion unanimously carried.*

## **COMMITTEE REPORTS**

4. **Pension Committee**

Chairman Lockie was in attendance and reported that the Board of Trustees met for their quarterly meeting on July 12, 2011. The funds are doing well. There were several ideas

learned at the training in Tallahassee that we are going to incorporate into the Board of Trustees meetings/agendas. Chairman Lockie submitted his resignation to the Board of Trustees at that meeting. A copy was distributed to Commissioners this evening. Clyde and his wife, Betty, will be moving to Texas at the beginning of August. He thanked the Board for the opportunity to serve the District and the firefighters. The new Chairman is Sean Connor. The Board presented a plaque to Clyde for his nine years of service on the Board of Trustees. The next meeting is scheduled for October 11, 2011. The Board will be looking for a new appointee to the Board of Trustees before that date.

\* **Union Report**

Chairman Durant asked if Adam Chevalier had any report for the Board. Adam reported that the negotiations have started. The first meeting was yesterday. Adam also updated the Board on the t-shirt sale to assist Firefighter Betts with his surgery and long recovery. After the cost of the shirts, at total of \$4,344 was donated to FF Betts. There were some cash donations. In all, 93% of the district personnel contributed, either in-kind or by purchasing t-shirts. There are still some shirts if anyone is interested.

**VOLUNTEER ASSOCIATION**

**5. Minutes of June 6, 2011 Meeting**

President McGinley noted that there was no meeting in July. The next meeting will be August 1. The Golf Tournament is scheduled for Friday, October 21. The association is working on getting everything ready for this tournament.

**CHIEF'S REPORT**

**6. Chief's and Departmental Reports**

The reports are for information only.

**COMMISSIONER'S/ADMINISTRATION COMMENTS**

Chairman Durant recognized Commissioner Kulchar. Commissioner Kulchar asked for clarification on the two September meetings. Was the second meeting, September 14 going to be a Regular Meeting? Assistant Chief Thayer replied yes.

Chairman Durant reported that the next meeting will be August 18, 2011 at 6:00 pm.

**The meeting was adjourned at 6:32 p.m.**

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Charles A. Durant, Chairman

Attest:

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Mark D. Ruben, Secretary