

**MARCH 17, 2011
REGULAR MONTHLY MEETING
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

Date: Thursday, March 17, 2011

Location: Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

Present: Charles A. Durant, Chairman; Robert A. Kulchar, Jr., Vice-Chairman; Mark D. Ruben, Secretary; Anthony C. Evans, Treasurer; and Commissioner John J. Barry, III. Also in attendance were Deputy Chief Tim Berry, Fire Marshal Leslie Adent, and Administrative Assistant Debbie Tuckerman. Commission General Counsel Maggie Mooney-Portale was also in attendance. The attached guest list contains signatures of members of the public.

Call to Order

Chairman Durant called the meeting to order at 6:00 p.m. and welcomed everyone.

Invocation/Pledge

Commissioner Kulchar gave the invocation and the Pledge of Allegiance was recited.

APPROVAL OF MINUTES

The minutes of the February 17, 2011 Regular Meeting of the Board of Fire Commissioners was previously distributed. *Commissioner Ruben motioned to accept the minutes of the February 17, 2011 Regular Meeting of the Board of Fire Commissioners. Commissioner Barry seconded the motion and the motion unanimously carried.*

The minutes of the March 3, 2011 Workshop Meeting was previously distributed. *Commissioner Evans motioned to accept the minutes of the March 3, 2011 Workshop Meeting. Commissioner Barry seconded the motion and the motion unanimously carried.*

PUBLIC COMMENT

Chairman Durant called for Public Comment and recognized Adam Chevalier. Adam spoke about the time frame for hiring a new Fire Chief. He asked the Board to move ahead with the hiring process.

TREASURER'S REPORT

• **Financials**

The February Financials were in their packet. *Commissioner Ruben made a motion to approve the financials as presented. Commissioner Evans seconded the motion and the motion unanimously carried.*

OLD BUSINESS

* **Station 3**

Deputy Chief Berry reported that we have moved into the new station. There are a few items that need to be taken care of, the traffic control system and the flag pole. Chairman Durant noted that he has stopped by the station and that it looks great.

* **Discussion Regarding Process for Hiring Chief**

Chairman Durant reported that the Board met on March 3 to discuss the hiring process for the Chief's position. It was a good meeting. Commissioner Barry reported that we do need another workshop to establish the process. *Commissioner Kulchar made a motion to allow Interim Chief Johnson use the Chief's vehicle. Commissioner Barry seconded the motion and the motion carried.* There was further discussion on what dates to hold the workshop and whether there should be two meetings. *Commissioner Kulchar made a motion to hold a two Workshop's, April 7 and May 5, to continue the process of hiring a new Chief. Commissioner Ruben seconded the motion and the motion unanimously carried.*

1. **Telephone System Surplus**

Deputy Chief Berry reported that we received no bids from our advertising of the telephone system as surplus. It was recommended that the Board allow the District to see if there are any Fire Districts that we could donate the systems to before they were disposed of. *Commissioner Ruben made the motion to approve donating the telephone systems to a local Fire District if possible, if not they will be disposed of. Commissioner Kulchar seconded the motion and the motion unanimously carried.*

* **Recommendation for Pension Trustee**

Commissioner Barry distributed a short report of Tom Wright's background. Commissioner Barry had met with Mr. Wright and was very impressed with his qualifications and background. There was further discussion. *Commissioner Barry made a motion to accept Tom Wright as the Board's appointment to the Board of Trustees. Commissioner Kulchar seconded the motion. The motion carried 4-1 with Commissioner Evans voting nay.*

NEW BUSINESS

2. **Surplus Inventory**

Deputy Chief Berry reported that an inventory was conducted and the Board has the memo listing items no longer of use due to obsolete or not working. *Commissioner Ruben made a motion to approve the Surplus Inventory as presented. Commissioner Barry seconded the motion and the motion unanimously carried.*

3. **Employee Benefits 3.04**

Deputy Chief Berry reported that the Board has received the update of Employee Benefits. These were changed to reflect some things in the Bargaining Agreement with the Union. *Commissioner Barry made a motion to approve Employee Benefits 3.04. Commissioner Evans seconded the motion and the motion unanimously carried.*

4. Inter-local Agreement with Manatee County

Fire Marshal Leslie Adent reported that the fire districts and our attorney, Maggie Mooney-Portale, have been working together to get this inter-local agreement completed. This is for your information as it is in draft format at this time.

COMMITTEE REPORTS

5. Pension Committee

Chairman Lockie was in attendance and reported that the next meeting will be April 12. The January reports looked great, we have an increase of about 1%.

*** General Plan Actuarial Valuation**

Deputy Chief Berry noted that the Actuarial Valuation for the General Plan was in your Board packet. *Commissioner Barry made a motion to approve the General Plan Actuarial Valuation. Commissioner Ruben seconded the motion and the motion carried.*

*** General Plan Actuarial Invoice – FMPTF**

Deputy Chief Berry noted that the invoice for preparing the Actuarial Valuation for the General Plan was in your Board packet. *Commissioner Barry made a motion to approve the payment of the invoice for the General Plan Actuarial Valuation. Commissioner Evans seconded the motion and the motion carried.*

*** Union Report**

Chairman Durant asked if Adam Chevalier had any report for the Board. Adam reported that they have firmed up the dates for the Muscular Dystrophy Drive. They will be out May 13 & 14 at the Publix on University and Walmart and Sam’s Club on SR 70. Also this Saturday the Local will be hosting a Fire Ops opportunity in Englewood. All commissioners were sent invitations with Commissioner Evans attending.

VOLUNTEER ASSOCIATION

6. Minutes of February 7, 2011 Meeting – Minutes

There was no representative from the Association in attendance. Commissioner Evans reported that the Softball Tournament will be held on Saturday, March 26, 9 am until completed at GT Bray.

CHIEF’S REPORT

7. Chief’s and Departmental Reports

Deputy Chief Berry reported that we are moving forward to move the main radio dispatch Channel to Group 29.

COMMISSIONER’S/ADMINISTRATION COMMENTS

Chairman Durant recognized attorney Maggie Mooney-Portale. Ms. Mooney-Portale reported on the status of the investigation. There is one discipline that needs to be completed. That person is currently out on workers compensation and according to the Firefighter’s Bill of Rights, cannot be disciplined while on workers compensation.

Commissioner Evans thanked Chief Johnson for the great job. He spoke about Chief Johnson working between the two districts, Southern Manatee and Parrish. He thinks that we need to move ahead with the hiring process for the Chief's position. There was further discussion.

Chairman Durant reported that the next meeting will be a Workshop on April 7 at 6:00 pm with the next regular meeting on April 21, 2011 at 6:00 pm.

The meeting was adjourned at 6:45 p.m.

Charles A. Durant, Chairman

Attest:

Mark D. Ruben, Secretary

DRAFT