

**MINUTES OF WORKSHOP
BOARD OF FIRE COMMISSIONERS
SOUTHERN MANATEE FIRE & RESCUE DISTRICT
NOVEMBER 3, 2011**

Date: Thursday, November 3, 2011

Location: Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

Present: Charles A. Durant, Chairman; Robert A. Kulchar, Vice Chairman; and Anthony Evans, Treasurer, and John J. Barry, III, Commissioner were in attendance. Mark D. Ruben, Secretary was absent. Also in attendance was Administrative Assistant Debbie Tuckerman. The guest sheet containing signatures is attached.

Call to Order

Chairman Durant called the workshop to order at 6:02 p.m. and welcomed everyone.

Invocation/Pledge

Commissioner Kulchar gave the invocation and the Pledge of Allegiance was recited.

SELECTION PROCESS OF FIRE CHIEF

There was discussion on when to advertise for the Fire Chief's position. The discussion continued on whether to charge an application fee. The qualifications that the applicant needs were discussed also. The need to make sure that legal staff approves the process for hiring a Chief was also discussed. Commissioners would like a copy of the job description and the qualifications that were brought to a previous workshop at the next Board of Commissioners meeting on November 17th.

COMMISSIONER'S/ADMINISTRATION COMMENTS

There were no additional comments.

The workshop was adjourned at 6:20 p.m.

Respectfully submitted,

Charles A. Durant, Chairman

Attest:

Anthony C. Evans, Treasurer/Acting Secretary